

Thompson Parish Council (TPC)
Minutes of the Annual Parish Council Meeting
held in Thompson Community Hall on Tuesday 18 November 2025

| | | |
|----------|----------------|-----------------------|
| Present: | Duncan Gregory | Chair of this meeting |
| | Ron Powrie | Vice Chair |
| | Robert Garcia | |
| | Karen Keen | |
| | Jo Shelton | |
| | Tony Snelling | |
| | Jean Wagner | |
| | Kim Austin | Clerk |

Also present: There were no members of the public present.

The meeting opened at 19.30

1. To elect a Chairperson to chair this meeting. Declaration of acceptance of Office

Cllr. Duncan Gregory volunteered to be elected to chair this meeting. Cllr. Wagner proposed and Cllr. Powrie seconded this proposal. The vote was unanimous and Cllr. Gregory was duly elected. The Declaration of Acceptance of Office was signed by Cllr. Gregory and witnessed and signed by the Clerk.

Cllr. Gregory proposed and everybody agreed that the chair would endeavour to get to the Hall early to help set up the table and chairs in the hall and close the gates after the meeting. Also, the Chair should endeavour to stick to the agenda and speed the meetings along.

2. To consider accepting apologies for absence

Apology received from Cllr. Cowen as he had a prior engagement.

3. To record declarations of interest from members in any items on the agenda

There were no declarations of interest.

4. To approve the minutes of the last Parish Council meeting on Tuesday 16 September 2025

Acceptance of the minutes was proposed by Cllr. Powrie and seconded by Cllr. Wagner. The minutes were duly signed by the Chair, Cllr. Duncan Gregory.

5. To discuss any matters arising from the minutes (Tuesday 16 September 2025) not on the agenda
Defibrillators. Cllr. Gregory had sent a poster advertising the location of the parish defibrillator in the Waylander to Bronwen.

Sandbags. Cllr. Keen would check the message to return sandbags to the Community Hall had been published in the Waylander. No sandbags, to date, had been returned. It had been decided at the last meeting that more sandbags would not be purchased by the PC.

Noticeboard. It was assumed the noticeboard with the dodgy lock had been fixed as there had been no further communication from Geoff Winslow re this matter.

Millennium Green - Request of £2000 from PC. This was for the maintenance and upkeep of the exercise and play equipment. JS requested that a copy of the inspection and quotes for essential works be sent to the PC when received and that a more detailed breakdown of expenses be provided. No breakdown had been received but JS had reported that less work needed doing than expected and had already been done.

6. To adjourn the meeting for public participation, an opportunity for members of the public to raise any queries and concerns.

The meeting was not adjourned as there were no members of the public present.

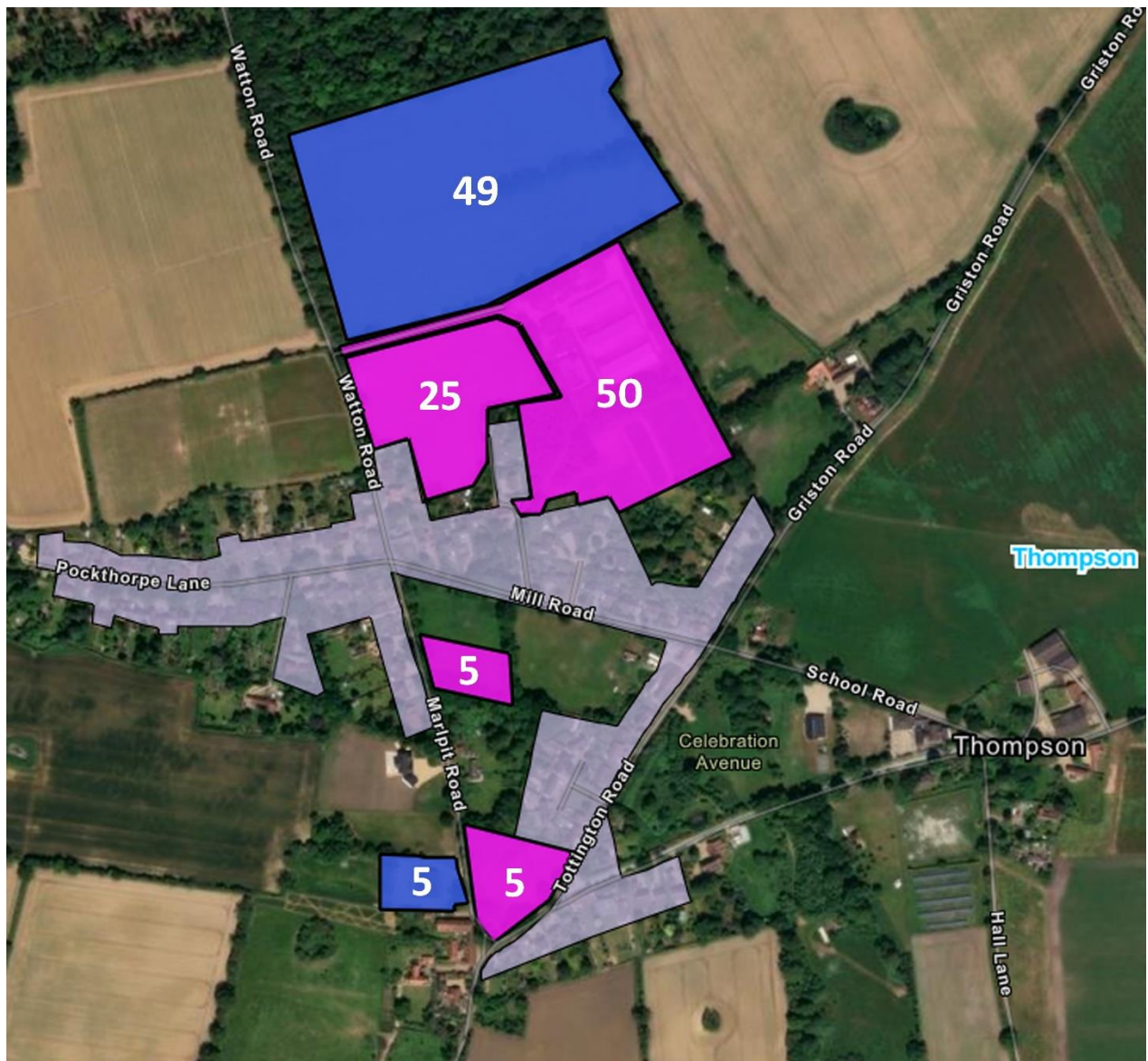
7. To discuss Breckland Local Plan and Call for Sites (RP)

Cllrs. Powrie and Keen attended the Breckland Local Plan Update in the Watton Library on 19 November. There was a brief Q&A session with a helpful Breckland Representative. There was little new detail and mainly clarification of a few points.

Thompson 'Call for Sites' map is shown below. This is derived from a screenshot of the online 'interactive' map. Blue sites are those submitted in the most recent (April 2025) 'Call for Sites' exercise. Purple are those submitted in the previous (2024) exercise - and the numbers are those stated by the proposer.

The translucent grey area is the extent of the current settlement boundary. The two sites and numbers previously identified through to 2042 were confirmed (25 & 5).

This does not mean that development of these sites will happen.



Breckland's priorities for potential development have been categorised based on numerous criteria and are as below.

1. Strategic Development Areas,
2. Sustainable Development Areas,
3. Key Service Parishes,
4. Primary Parishes,
5. Secondary Parishes,
6. Tertiary Parishes - **this includes Thompson - IMPORTANT**

This does not mean that potential development cannot be undertaken in more than one area at the same time. Other previously proposed Thompson Sites have not been completely ruled out but are most unlikely to be called forward unless there is a significant change in Policy/Numbers.

It is highly unlikely that there will be a further Call for Sites for a least 5 Years, and only then if the need arises during the 5 Year periodic Local Plan Review.

Prior to any development, Full Planning Applications will need to be submitted, as currently happens, and the opportunity for raising Representation will continue such that Local concerns and issues can be raised.

Planning applications can still be submitted in the normal way that have not been mentioned in the Call for Sites. There is a deadline of 12 December for PC comments.

8. Update on Woodland Trust Project (RG).

Tom Bolderstone (TB) of the Woodland Trust had provided RG with an update (post meeting). In the future TB would like a bit more notice when a report is needed as he manages 32 sites for the Woodland Trust in Norfolk and Cambridgeshire and he is often out and about on sites so can't guarantee a short notice response.

Short update on the Thompson Wood project.

- The major fencing works for the site have been completed with a few smaller fencing works required across the site as it develops.
- Our contractors are starting to plant in the first week of December on the area of the site, between Griston and Church Road.
- We have a drop-in community planting day on the 6 December between 10.30am and 13.30am . We are asking people to meet at the Community Hall and staff will direct people to the planting area.

RG reported that the no parking signs had been updated. TB was aware of the Boruch planning application PL/2025/1273/PAPW. Dog poo bins will be installed.

Woodland Trust to plant 21,000 trees before the end of the year. Looking for more volunteers, to recruit members and gain access to more grants.

9. To update on flooding and drainage (TS)

The PC were very grateful for Cllr. Snelling kindly volunteering to take on the issue of flooding and drainage in the Parish. TS had very quickly got into the detail of the issues and flooding would be a regular agenda item. TS would provide an update at each PC meeting.

As a summary, below is the narrative included in the Thompson response to Breckland's Call for Sites December 2025.

i) The flooding of roads and properties is an ongoing problem in Thompson and is high on the agenda of the Parish Council and the County Council Reclaim the Rain project. There is no sewer system and we all use septic tanks or PTPs. Ditches are fragmented. We lack a cohesive, joined-up ditch system to service the increased volumes of grey water and hard surface run-off created by each new dwelling. A survey of the ditches in 2023 raised a number of concerns that have not been addressed. Of particular relevance, the ditch that drains the lower end of field adjacent to Site 170 should run east then via a pipe under Tottington Road and into the ditch on the Millennium Green. This is not working; the pipe is not patent. Also, by the junction between Marlpit Road and Tottington Road, excess water collects into a pond by the southern end of the site then overflows onto Marlpit, then onto Tottington road towards Thompson water. Water should drain into a grate and via a pipe into a ditch adjacent to a field further along Tottington road towards Thompson water. However, the ditch has been filled in. Water backs-up causing the pond to overflow onto Marlpit Road.

Developers have previously argued they will ensure that ditches on their land will be kept patent (see for example Application 3PL/2022/1427/TDC) but a piecemeal approach to water drainage is obviously ineffectual in the absence of a fully functioning system of ditches. Moreover, there is a lack of ditch maintenance enforcement. Many houses are set down long tracks or are a distance from the roads, so retrospective installation of a village wide sewer system to resolve flooding seems impractical.

The Lead Local Flood Authority has (LLFA) has identified Thompson as having particular concerns around flooding and states "All new development in these areas will be required to demonstrate that pre

application discussions have taken place with the LLFA and that appropriate mitigation measures are agreed and in place" (Ref: https://www.breckland.gov.uk/media/22995/Local-Plan-Reg-18-Consultation-Version/pdf/Reg_18_Consultation_Version_Web_Optimized.pdf?m=1761745267510). We are concerned that this issue has not been given sufficient consideration in the allocation of sites. We see from the draft allocation document that Norfolk Local Lead Flood Authority Advice was "Not reviewed". The document also says, "Water Management Alliance advice: No comments". However, the document does state that the Anglian Water Recycling Centre in Thompson is unlikely to have sufficient capacity for growth. (https://www.breckland.gov.uk/media/23007/Allocations-Call-For-Sites-2025-Phase-2-Site-Assessments/pdf/Phase_2_Site_Assessments_-_Allocations.pdf?m=1764000685640). In our view, the risk of flooding remains an overriding impediment to further developments in Thompson.

TS has raised a couple of red flags from the 2023 CCTV inspection of drains and ditches. Waiting for Luke Denney, the Highways Engineer and Edward Raker to get back to him.

10. To update on NEW Parish website and NEW Parish laptop

The Clerk will progress the purchase of a new website and laptop with Kevin Bacon at RLS Computer Services as per the quotes already received and discussed. The costs for new IT were discussed in terms of the precept at this meeting. Clerk would liaise with Geoff Winslow who maintains the Parish website and was instrumental in its development many years ago. Interested Parish Councillors (KK and RG) would also be invited to be involved. Ideally would have two people to maintain and do updates to the website. Still need to look at which extras/maintenance are needed or not. Keep monthly costs as low as possible.

11. To receive reports

11.1 District Councillor (PC)

Cllr. Cowen (Executive member - Finance, Revenues and Benefits) sent his apologies and a report. The Clerk had distributed the report to all councillors prior to the meeting.

Comments from Breckland. Little has changed since the last report, the following reflects the latest position :

- Local Plan. This is now out for consultation as shown on the Breckland website [Breckland Council - Breckland Council](#) where there is a highlighted link to get to the appropriate place to make comments here [Regulation 18 Local Plan Consultation 2025 - Breckland Council](#) The government requires Breckland to deliver in excess of 900 houses year on year through the life of the plan and the document identifies preferred locations, numbers etc. In addition, and in large part because of the challenges faced by intensive farming operations, policies are proposed that address such applications.
- Devolution. Both Norfolk and Suffolk County councils have voted to support the government's proposal for a joint mayor and thus in May 2026 elections will be held to appoint a joint Mayor to represent the strategic interests of both Counties. It is therefore anticipated that county council elections will be held to coincide with the Mayoral elections.
- LGR. We await the decision from the Minister as to which unitary proposal, if any, he decides to pursue through the consultation phase but indications are that all three proposals put by Norfolk will be consulted upon.

Of interest in the ward, is the announcement in the press that there is speculation that either Wretham and/or West Tofts camps may be used to house asylum seekers. At the time of writing I can confirm that neither Breckland Council, nor the local MP has been approached by the Home Office regarding the press speculation but that officers are reviewing what processes would need to be followed should this position change. You may be aware from articles in the local press, that the leader of the council has confirmed that we have had no approach and he has also stressed that Breckland would not support the use of the camps given their remote location, lack of facilities and transport and the fact that these camps are integral to the training of UK, NATO and Ukrainian forces. The local MP, George Freeman has also written to the Minister expressing concern and opposition to the proposals see below

Dear Home Secretary,

I am writing in light of recent media reports suggesting that Wretham Camp, a military base in my Mid Norfolk constituency, is being considered as a potential site to accommodate asylum seekers.

If these reports are accurate, I wish to express my concern that no discussions have yet taken place with local councils or with me as the local Member of Parliament.

Wretham is a small rural village with a population of around 400. It is isolated, with limited public transport and minimal local facilities. Locating asylum seekers in such a remote area would be wholly inappropriate, risks generating significant community tensions, and would place additional strain on already overstretched local policing and public services. It would also incur substantial costs to the taxpayer.

Mid Norfolk is a predominantly farming community, and Wretham lies at the heart of productive arable and livestock farmland, within an area used for military training and subject to security restrictions. For these reasons, the suggestion that Wretham might be used to house asylum seekers appears misguided and carries the risk of serious security and operational implications. I would therefore be grateful for your urgent clarification on whether Wretham Camp is being considered for this purpose, and if so, what consultation process will be undertaken with local authorities and elected representatives. Local resources are already stretched to capacity, our GPs and Dentists currently struggle with existing demands, decisions on where to house asylum seekers must not be taken in isolation.

Kind regards

George

11.2 **County Councillor (FE)** No report received.

11.3 **Community Hall report (JK)**

Thompson Community Hall

Little to report. Regular bookings and one-offs remain steady. We held a Bingo Night in October which was well attended. In November the events will be the book sale and a quiz.

The November book sale will have a different format from previous ones as it will be the last one held with the involvement of Caroline & Keith. The sale will be held over 2 days, 22 and 23 November with a shorter opening time of 10 to 14:30 each day. Prices will be lower at this final sale under the old management group. The sales will continue with a different management group new name and new logo. Publicity for next year's sales is already underway. We have been collecting books since the beginning of this year and sorting and pricing of these books is well underway.

December will be a quiet month with no film and the ice cream Thursdays finishing mid-month. The Tree Lighting and carols event will take place on Friday 5 December with mulled wine and snacks in the hall to end the evening.

Village Christmas Tree. Geoff Winslow had asked if the Parish Council would agree to paying for the Tree again this year. It was agreed the PC would reimburse GW/KW for a tree to a maximum value of £50. The Clerk would let GW/KW know of the decision.

Reclaim The Rain

Some ground investigation work was carried out on the Green in October to establish the ground water flows. We have not seen a report of the findings. A community handbook is in preparation which will be a more comprehensive document than the one which we prepared a few years ago. It will primarily be an on-line document but there will also be a print version for those who prefer paper. The current draft can be seen at <https://www.reclaimtherain.org/thompson>.

Work is currently being carried out on the Wissey in the area behind the church. This will include the re-establishment of the lost pingos in the area and some work on the banks to slow down the flow of the water and reduce flooding in the area.

When the results of the ground investigation work are produced, proposals for attenuation work in the area of the Green will be put forward for consideration.

11.4 The Millennium Green report (JS)

The Clerk had received an email report from Cllr. Jo Shelton. (JS) and had circulated to all councillors prior to the meeting. This report was delivered by JS at the TMGCT Trustees meeting held immediately after this meeting and is minted in full in those minutes.

12. To report on financial matters

12.1 To agree Precept for 2026/2027.

The Clerk had circulated these figures to all councillors, prior to the meeting, to aid discussion regards precept setting for the year 2026-2027. It was decided to increase the precept by £600 to **£8900** for the coming year to cover increasing costs and the essential investment in IT, to include a PC dedicated laptop and new website conforming to all legal requirements.

The precept form was completed by the Clerk and signed by the Chair. The Clerk would submit to Breckland as required. Precept payable to PC in two instalments in May and October 2026.

| THOMPSON PARISH COUNCIL - FIGURES FOR PRECEPT | | | | |
|---|-----------------|-----------------|-----------------|------------------|
| AT 18/11/2025 | 2024-2025 | 2025/2026 | 2025/2026 | 2026 - 2027 |
| | FINAL FIGURES | ACTUAL | PROJECTED | PROJECTED |
| | at March 2025 | to date - 18/11 | to March 2026 | to March 2027 |
| INCOME | | | | |
| Precept | 7,700.00 | 8,300.00 | 8,300.00 | 8,300.00 |
| Recycling | 95.12 | 97.39 | 100.00 | 100.00 |
| Interest (Barclays Saver) | 62.31 | 63.40 | 120.00 | 120.00 |
| Total | 7,857.43 | 8,460.79 | 8,520.00 | 8,520.00 |
| EXPENDITURE | | | | |
| Staff Costs including PAYE | 3,294.72 | 2,267.20 | 3,400.80 | 3,502.00 |
| Payroll services | 96.00 | 0.00 | 96.00 | 110.00 |
| Internal audit fee | 30.00 | 35.00 | 35.00 | 35.00 |
| Postage | 10.35 | 0.00 | 25.00 | 10.00 |
| Insurance | 264.00 | 264.00 | 264.00 | 280.00 |
| Grass cutting | 1,470.76 | 1,796.23 | 1,904.70 | 2,000.00 |
| Training | 65.00 | 200.00 | 150.00 | 200.00 |
| Printer/consumables | 42.42 | 0.00 | 35.00 | 35.00 |
| Website | 187.40 | 0.00 | 187.40 | 680.00 |
| Capital | 0.00 | 0.00 | 100.00 | 450.00 |
| Defibrillator (Batts/Pads) | 0.00 | 0.00 | 100.00 | 100.00 |
| Miscellaneous/Contingency | 85.82 | 0.00 | 200.00 | 200.00 |
| Donation - St. Martin's Church | 500.76 | 507.46 | 500.00 | 500.00 |
| Donation - Wayland Partnership | 350.00 | 350.00 | 350.00 | 350.00 |
| Donation - Thompson Community H | 350.00 | 350.00 | 350.00 | 350.00 |
| Donation - Thompson Millenium Gre | 550.00 | 550.00 | 550.00 | 550.00 |
| Subs - Norfolk ALC | 307.55 | 0.00 | 155.00 | 170.00 |
| Subs - Info Comm Registration | 40.00 | 52.00 | 52.00 | 52.00 |
| Total | 7,644.78 | 6,371.89 | 8,454.90 | 9,574.00 |
| | | (7.5 months) | | -£1000 SHORTFALL |

SUMMARY

| YEAR | PRECEPT | INCREASE |
|-----------|---------|----------|
| 2019/2020 | £5,550 | 300 |
| 2020/2021 | £5,800 | 250 |
| 2021/2022 | £6,100 | 300 |
| 2022/2023 | £6,600 | 500 |
| 2023/2024 | £7,200 | 600 |
| 2024/2025 | £7,700 | 500 |
| 2025/2026 | £8,300 | 600 |
| 2026/2027 | | |

12.2 Finances

12.2.1 Financial position

Bank account balances at Tuesday 18 November 2025

| | | |
|---|----------|-----------------|
| Barclays Community Account | £ | 4958.05 |
| Barclays Business Premium Account (Savings) | £ | 8593.54 |
| TOTAL as per bank | £ | 13551.59 |

Tsfs: 18/9/2025 £1000 transferred from Barclays savings A/C to Community A/C

Summary (Including monies allocated)

| | | |
|---|----------|-----------------|
| Allocated to Sports Equipment maintenance (TMG) | £ | 1746.00 |
| Allocated to Notice Board | £ | 1084.30 |
| Thompson Parish Council | £ | 10721.29 |
| TOTAL as per bank | £ | 13551.59 |

Money allocated to Sports Equipment maintenance and Notice Board were discussed. It was agreed this money had been for these purposes for a long time. Noted that the grant money has to be used for the purpose that it was granted for. To be discussed further.

12.2.2 Money in since last meeting (16 September 2025)

| | | | |
|-----------|--|----------|----------------|
| 24/9/2025 | Breckland Council - Precept 2/2 payments | £ | 4150.00 |
| | TOTAL IN | £ | 4150.00 |

12.2.3 Bank Reconciliation

| | | |
|--|----------|---------------------|
| Opening balance at bank, Current (Last meeting, 16 Sept 2025) | £ | 2808.25 |
| Opening balance at bank, Savings (Last meeting, 16 Sept 2025) | £ | 9593.54 (£12401.79) |
| PLUS Money in since last meeting (as above) | £ | 4150.00 |
| MINUS Money out since last meeting (Total cheques 16 Sept 2025) | £ | 3000.20 |
| Closing balances at bank (This meeting, 18 Nov. 2025, as above) | £ | 13551.59 |

12.2.4 Cheques out (to sign)

| | | | |
|---------|--------------------------------------|----------|----------------|
| CHQ 864 | TTSR Ltd. Grass cutting 4 of 4 | £ | 571.42 |
| CHQ 865 | Clerks wages x2 M6/M7 Sept/Oct 2025, | £ | 566.80 |
| CHQ 866 | Clerks wages x1 M8 Nov 2025 | £ | 283.40 |
| | TOTAL OUT | £ | 1421.62 |

| THOMPSON PARISH COUNCIL ACCOUNTS | | | | | | | | | | INCOME | |
|----------------------------------|-------------------|-----------------------------|-----|-----------------|--------------------|-------------------------|-------------|-------------|-------------|--------------------------|--|
| | | | | | | | | | | YEAR ENDED 31 March 2026 | |
| Date | From | Description | | PRECEPT | SAVER A/C INTEREST | RECYCLING GLASS & PAPER | GRANTS ETC | VAT | MISC | TOTAL | |
| 08/04/2025 | Breckland Council | Precept 1 of 2 | DIR | 4,150.00 | | | | | | 4,150.00 | |
| 02/06/2025 | Barclays | Barclays Saver A/C Interest | DIR | | 31.66 | | | | | 31.66 | |
| 23/07/2025 | Breckland Council | Glass recycling payment | DIR | | | 97.39 | | | | 97.39 | |
| 20/05/2025 | Barclays | Barclays Saver A/C Interest | DIR | | 31.74 | | | | | 31.74 | |
| 24/09/2025 | Breckland Council | Precept 2 of 2 | DIR | 4,150.00 | | | | | | 4,150.00 | |
| | | | | 8,300.00 | 63.40 | 97.39 | 0.00 | 0.00 | 0.00 | 8,460.79 | |
| | | | | | | | | | | £8460.79 | |

| THOMPSON PARISH COUNCIL ACCOUNTS 2025 - 2026 | | | | | | | | | | | EXPENDITURE | | | | | | | | | | |
|--|------------------------|------------------------------------|-----|--------------|---------|------------------|------------------|----------|-----------|----------|--------------------------|-------|-----------|-------|--------------------|----------|-------|------|---------|--------|----------|
| | | | | | | | | | | | YEAR ENDED 31 March 2026 | | | | | | | | | | |
| Date | To | Description | CHQ | CLERKS WAGES | POSTAGE | PAYROLL SERVICES | COUNCIL EXPENSES | TRAINING | HALL HIRE | PRINTING | INSURANCE | AUDIT | DONATIONS | SUBS | GRASS CUTTING Etc. | WEB SITE | DEFIB | MISC | CAPITAL | VAT | TOTAL |
| 20/05/2025 | Info Commissioner | Annual Data Protection Fee | 849 | | | | | | | | | | | 52.00 | | | | | | | 52.00 |
| 20/05/2025 | Wymondham garden | Internal Audit 'Plant Hamper' | 850 | | | | | | | | | 35.00 | | | | | | | | | 35.00 |
| 20/05/2025 | NPTS | New Councillor Training | 851 | | | | | 135.00 | | | | | | | | | | | | | 135.00 |
| 20/05/2025 | Zurich Municipal Insur | Annual Insurance | 852 | | | | | | | 264.00 | | | | | | | | | | | 264.00 |
| 20/05/2025 | TTSR Limited | Grass cutting 1 of 4 (25%) | 853 | | | | | | | | | | | | 476.18 | | | | 95.24 | | 571.42 |
| 20/05/2025 | Kim Austin Clerk | Clerk's wages M1,M2 Apr/May 25 | 854 | 549.12 | | | | | | | | | | | | | | | | | 549.12 |
| 15/07/2025 | TTSR Limited | Grass cutting 2 of 4 (25%) | 855 | | | | | | | | | | | | 476.18 | | | | 95.24 | | 571.42 |
| 15/07/2025 | Kim Austin Clerk | Clerk's wages M3 June 25 | 856 | 274.56 | | | | | | | | | | | | | | | | | 274.56 |
| 31/08/2025 | TTSR Limited | Grass cutting 3 of 4 (25%) | 857 | | | | | | | | | | | | 476.18 | | | | 95.24 | | 571.42 |
| 30/07/2025 | NPTS | Training New Cllr. (Tony Snelling) | 858 | | | | | 65.00 | | | | | | | | | | | | 13.00 | 78.00 |
| 16/09/2025 | Annual donation | St. Martin's grass cutting (On inv | 859 | | | | | | | | | | 507.46 | | | | | | | | 507.46 |
| 16/09/2025 | Kim Austin Clerk | Clerk's wages M4/M5 July/Aug 2 | 860 | 557.96 | | | | | | | | | | | | | | | | | 557.96 |
| 16/09/2025 | Kim Austin Clerk | Clerk's wages - backpay | 860 | 35.36 | | | | | | | | | | | | | | | | | 35.36 |
| 16/09/2025 | Annual donation | Thompson Community Hall | 861 | | | | | | | | | | 350.00 | | | | | | | | 350.00 |
| 16/09/2025 | Annual donation | Wayland Partnership | 862 | | | | | | | | | | 350.00 | | | | | | | | 350.00 |
| 16/09/2025 | Annual donation | Millennium Green - TMGCT | 863 | | | | | | | | | | 550.00 | | | | | | | | 550.00 |
| 31/10/2025 | TTSR Limited | Grass cutting 4 of 4 (25%) | 864 | | | | | | | | | | | | 367.69 | | | | 73.54 | | 441.23 |
| 18/11/2025 | Kim Austin Clerk | Clerk's wages M6/M7 Sept/Oct 2 | 865 | 566.80 | | | | | | | | | | | | | | | | | 566.80 |
| 08/11/2025 | Kim Austin Clerk | Clerk's wages M8 Nov 25 | 866 | 283.40 | | | | | | | | | | | | | | | | | 283.40 |
| | | | | | | | | | | | | | | | | | | | | | |
| | | | | 2,267.20 | 0.00 | 0.00 | 0.00 | 200.00 | 0.00 | 0.00 | 264.00 | 35.00 | 1,757.46 | 52.00 | 1,796.23 | 0.00 | 0.00 | 0.00 | 0.00 | 372.26 | 6,744.15 |
| | | | | | | | | | | | | | | | | | | | | | £6744.15 |

12.2.5 Budget Vs Actuals

| Thompson Parish Council Budget Vs Actual | | | |
|--|------------------|------------------|-----------------------|
| AT 18/11/2025 | | | 2025 - 2026 |
| | Budget | Forecast | Actual to date |
| | 2025/2026 | 2025/2026 | 2025/2026 |
| INCOME | | | |
| Precept | 8,300.00 | 8,300.00 | 8,300.00 |
| Recycling | 100.00 | 100.00 | 97.39 |
| Interest (Barclays Saver) | 10.00 | 10.00 | 63.40 |
| VAT | 350.00 | 350.00 | 0.00 |
| Total | 8,760.00 | 8,760.00 | 8,460.79 |
| | | | AS ACCOUNTS |
| EXPENDITURE | | | |
| Staff Costs including PAYE | 3,294.00 | 3,294.00 | 2,267.20 |
| Payroll services | 96.00 | 96.00 | 0.00 |
| Internal audit fee | 35.00 | 35.00 | 35.00 |
| Postage | 25.00 | 25.00 | 0.00 |
| Insurance | 264.00 | 264.00 | 264.00 |
| Grass cutting | 1,904.70 | 1,904.70 | 1,796.23 |
| Training | 150.00 | 150.00 | 200.00 |
| Printer/consumables | 35.00 | 35.00 | 0.00 |
| Website | 187.40 | 187.40 | 0.00 |
| Capital | 100.00 | 100.00 | 0.00 |
| Defibrillator (Batts/Pads) | 200.00 | 200.00 | 0.00 |
| Miscellaneous/Contingency | 200.00 | 200.00 | 0.00 |
| Donation - St. Martin's Church | 500.00 | 500.00 | 507.46 |
| Donation - Wayland Partnership | 350.00 | 350.00 | 350.00 |
| Donation - Thompson Community | 350.00 | 350.00 | 350.00 |
| Donation - Thompson Millenium G | 550.00 | 550.00 | 550.00 |
| Subs - Norfolk ALC | 155.00 | 155.00 | 0.00 |
| Subs - Info Comm Registration | 52.00 | 52.00 | 52.00 |
| VAT | 300.00 | 300.00 | 372.26 |
| Total | 8,748.10 | 8,748.10 | 6,744.15 |
| | | | AS ACCOUNTS |
| PRECEPT £8300 | Budget | Forecast | Actual to date |
| 2025/2026 | 2025/2026 | 2025/2026 | 2025/2026 |

12.3 To discuss bank mandate and making direct transfers instead of cheque payments

3 signatories: Duncan Gregory, Jean Wagner and Ron Powrie. The Clerk is named as an official. (So, 4 in total). Any 2 authorised persons to sign. Agreed to move to direct payments at last meeting but wanted to confirm if signatories (DG, JW and RP) now had pin sentry/cards before initiating. Cllr. Powrie had confirmed that because he was signatory for another Barclays Bank account, it transpires, that by logging on to Digital Banking and using verified log on details and card reader for the other account, that he also had visibility of the two TPC accounts as signatory. So, Cllr. Powrie did not need to be issued with a TPC specific PIN or Card Reader. Cllr. Powrie said he could see account details etc and make 'transfers and payments if necessary'. The Clerk was concerned. She didn't think being a signatory should allow an individual to make payments etc. She was not happy as Responsible Financial Officer (RFO) for someone, other than herself to set up payments and transfers. The Clerk, to be responsible for a bank account, needed to know that all transactions had been initiated by herself. The Clerk will confirm with Barclays.

Cllrs. Wagner and Gregory still need to contact Barclays to get Pin Sentry card readers, card and pin.

Clerk's and finance notes.

VAT still to claim for the previous year.

13. To consider planning applications

13.1 Planning outcomes since last meeting (16 September 2025)

PL/2025/1047/HOU DALLI 3 College Road, IP24 1QF. Erection of front porch (087) **REFUSED**

PL/2024/1100/FMIN WESTMERE HOMES Land to east of Marlpit Road. Erection of 4 dwellings (084) **WITHDRAWN**

PL/2025/1273/PAPW BORUCH Green Farmhouse IP24 1QB. Agricultural access and private way under a 28-day prior approval notice. Connect Griston Road (unclassified) with the farm building at Green Farm (088) **NO PRIOR APPROVAL**

PL/2025/1322/VAR WOODLAND TRUST Site situated East of Thompson along Griston Road. Var. to condition 2 on 3PL/2024/0509/F Substitute approved drawing to remove immediate requirement to install active EV chargers. (089) **PERMISSION**

13.2 Applications pending outcome - No applications pending outcome.

13.3 New applications since last meeting (16 September 2025) and to include any new applications received after agenda finalised.

PL/2025/1695/CLOPUD DALLI 3 College Road, IP24 1QF. Remove window and replace with door. (CLOPUD Certificate of Lawful Development (Proposed Use)). (090)

13.4 Appeals NONE

13.5 Enforcements Pockthorpe Lane turning head update (KK/KA)

Pockthorpe Lane. Principal Planning Lawyer still waiting on close up/focused plans from County Council. The Clerk is requesting regular updates but no progress as yet. The Clerk had contacted Cllr. Eagle for his help in the matter who said he requested information from Highways. Photographic evidence was brought to the meeting showing vehicles and wheelie bins clearly obstructing the turning circle. All photos have been forwarded to Planning Lawyer and NCC. Note: This has been pending with the Planning Lawyer since August 2025 and will be chased again in the new year.

Boruch application. A query had been submitted to Highway Boundaries (with photos) as it had been noticed that Green Farm had enclosed the tree line in their perimeter fence on Griston Road, near the crossroad with Mill Road, School Road and Tottington Road. It was believed this was erected closer to the road than permitted. Highways would investigate to check if the recently erected fencing was in the right place. It was thought the boundary should follow the tree line, but the newly erected fencing encloses the trees.

Post meeting note: Email received from Highway Boundaries confirming, the fence in question is indeed an encroachment and the Area Engineer has been informed to progress.

15. To discuss any correspondence not already dealt with.

16. AOB - To receive items for the next agenda.

Thompson Run Parking. Parking by the school on the road is tight and all parking will be better patrolled next time. It was noted that Acorn Meadow had said they were happy to be used for events.

Litter Pick. The litter pick went well. Thank you to all the volunteers that helped. Unfortunately, the day after, there was more rubbish littered at the Merton crossroads.

17. Resignation of newly elected chair

Cllr. Gregory resigned as chair of this meeting (After the Trustees meeting).

18. Date of next meeting - Tuesday 20 January 2025, in Thompson Community Hall starting at 7.30pm.

Cllr. Garcia agreed to chair the January 2026 meeting.

Apologies received from Cllr. Keen for January meeting.

Meeting closed at 20.30