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11 April 2025

Thompson Parish Council
c/o Ms Kim Austin, Clerk
Poplar Farm
39 Long Street
Great Ellingham
Norfolk NR17 1LN

Dear Councillors

Re: Internal Audit of Parish Accounts

At the request of Ms Austin, I have conducted an audit of Thompson Parish Council accounts and related proceedings for 2024-25.

I have raised some minor administrative queries with Ms Austin all of which have been addressed to my satisfaction. The one item of note, as last year, was that a small amount of VAT – £3.29 – had not been disaggregated but has, now, been added to the claim being prepared for submission to HMRC.

Otherwise, I am satisfied that the Council has conducted its business in accordance with its adopted procedures and that the accounts have been kept in good order. The AGAR has been completed without qualification.

Yours faithfully



Michael Corrie